

Risk assessment

Organisation: Magic Message Ltd
Event: The Magic of Maths Show
Overview: This document refers to shows for children, typically in their own school hall or theatre.
 Andrew Jeffrey (AJ) is currently the only presenter of the shows.

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by when?
Slips and trips	Pupils may be injured if they trip over objects or slip on spillages	Arriving an hour early to check suitability and safety of venue. Ensuring all equipment and cabling are not blocking routes to and from stage or performing area.	Careful selection of volunteers to assist with show.	ongoing
Burn from flash paper used in show	Myself or front row of pupils	Using very small amounts of flash paper. Keeping flash paper and lighter in different pockets. Practice regularly and frequently.	Keep well back from audience when using fire trick	ongoing
Injuries from handling props	Myself or audience helpers	Use only good quality props, and checking regularly that they are suitable to be handled by me and by audience helpers. Replace perishable items regularly (such as cards, metal circle, sponges etc.)	No	ongoing

Review Date: Annually, on 31st August.